

ECCLESHALL PARISH COUNCIL

May 18th, 2016

A meeting of Eccleshall Parish Council was held on May 18th, 2016 at Eccleshall Community Centre, at 7.30pm. This meeting was followed by a meeting of the Planning Committee at 8.45pm.

59/16). Present were:-	Councillor D. Pimble (Chairman)	Councillor G. Garner
	Councillor P. Jones.	Councillor L. Taylor-Potts
	Councillor E. Amos	Councillor B. Delanchy
	Councillor P. Baskerville	Councillor M. Starkey
	Councillor C. Marshall	1 member of the press
	Mrs C. Heelis (Clerk)	5 members of the public

Apologies were received and accepted from Councillors Langford, Davies, Mullee and Jacques together with Borough Councillor Pert and County Councillor Chapman.

The meeting opened with prayers

60/16). Election of Chairman and Vice-Chairman:-

Councillor Garner took the Chair for the election of the Chairman.

Members had been notified prior to the meeting that there was only one candidate for the Office of Chairman. Councillor D. Pimble was duly elected as Chairman for the ensuing year.

Vice-Chairman:- Councillor Pimble requested nominations for the Office of Vice-Chairman - only one nomination was received and Councillor G. Garner and was re-elected as Vice-Chairman for the ensuing year.

61/16). Signing of Declarations of Acceptance of Office:- The appropriate forms were duly signed.

62/16). To appoint Committees and Liaison Representatives;-

It was noted that the Chair and Vice-Chair of the Council were members of all Council Committees.

Planning Committee	All Councillors
Traffic Management Committee	Councillors Pimble, Taylor-Potts, Amos, Garner, Jones, Starkey, Jacques, Langford and Leather.
Enhancement Committee	Councillors Pimble, Baskerville, Amos, Garner, Mullee, Starkey, Langford, Davies and Marshall together with co-opted member – Mr G. Dale.
Policy and Resources	Councillors Pimble, Jones, Garner, Mullee, Starkey, Amos, Jacques, Langford, Marshall and Davies.
Footpaths Committee	Councillors Baskerville, Mullee, Leather and Marshall together with co-opted members – Mr N. Davenport and Mr D. Smith.
Staffing Committee	Councillors Pimble and Garner
Croxton Playing Fields	Croxton Councillors
Allotments	Councillors Starkey and Garner
Ecclian Society	Councillor Jones
Press Officer	Councillor Jones
Tourism Bureau	Councillor Jones
Internal Auditor	Councillor Jones
Eccleshall Community Centre	Councillors Amos, Starkey and Jacques
Parish Councils Assoc.	Clerk
Parish Forum	Clerk
Police Liaison Officer	Clerk
Independent Internal Auditor	Mrs Julie Hill
Newsletter Editorial Team	Councillors Pimble and Baskerville
Children & Young Peoples Champion	Councillor Marshall
Slindon residents	Councillor Leather
Eccleshall First Responders	Councillor Jacques
Offley Hay Village Hall	Councillor Taylor-Potts

It was agreed to add **Croxton News** to the list and appoint **Councillor Langford** to report on matters of local concern / interest.

63/16). To Consider the Councils Deeds and Insurances:- This item was referred to the Policy and Resources Committee.

64/16). To consider Councillor requests for dispensations:- There were no requests to receive.

65/16). To review members Registers of Interest:- Members were reminded to advise the Clerk of any changes to their circumstances that may require the details on their personal and pecuniary interests forms to be amended.

66/16). Public Participation:-

War Memorial:- Dr P. Chamberlain who was part of a project team researching the history of the Eccleshall War Memorial, indicated that the group had identified up to seventeen individuals with a direct connection to Eccleshall whose names had been omitted from the memorial. Other memorials in the area had been checked and the names were not recorded at all locally. The group had investigated the required procedure to have the names added to the memorial and it was found that the Parish Council was the most likely custodian of the memorial as it was thought to have been purchased by public subscription. As the memorial was listed, Listed Building Consent would be required along with a faculty from the Dioceses. The Conservation Officer had been approached and indicated that in the first instance a paper plan should be prepared. A grant may be available from the War Memorials Trust to support the necessary work.

The Parish Council was asked to consider the matter and agree to accept and record nominal ownership of the memorial to facilitate the submission of applications in respect of Listed Building Consent and funding.

A5013:- Mr Ranson referred to surface dressing of the A5013 that had recently been carried out and asked if SLOW could be marked on the bend by Claremont Garage on the approach to Eccleshall due to dangers of vehicles exiting Linacre Road. There were already SLOW markings on the carriageway going up the hill towards Redhills. Mrs Heelis indicated that a request to this effect had been made but no action appeared to have been taken as white lines and markings had now been reinstated. It was agreed to pursue this matter with Mr Rayson and County Councillor Chapman and also make reference to the amount of chippings on the pavement, which were hazardous for pedestrians.

67/16). To confirm the minutes of the Council Meeting held on April 20th, 2016 and the Parish Meeting held on April 27th, 2016:- The minutes, which had been circulated with the agendas were agreed and signed.

68/16). Vacancy – Horsley Ward:- Mrs Heelis reported the resignation of Councillor Dyer. Stafford Borough Council had been advised and posters were to be erected giving notice that 10 electors from the area could request an election before June 9th, 2016. If no election was called the Council would be able to advertise the vacancy and co-opt a member at the July meeting.

69/16). Reports from Borough and County Councillors:- Borough Councillor P. Jones reported that he had completed his term of Office as Mayor, during which time he and his wife had attended 400 events and raised over £10,000 for charitable causes. The Council was unanimous in congratulating Councillor Jones and Mrs Joy Jones on how well they had discharged their duties and served Eccleshall and Stafford Borough throughout their term office.

70/16). Committee Reports:-

Traffic Management Committee:- Councillor Taylor-Potts reported the following:-

- The next meeting with Mr Rayson would be held on June 23rd, 2016 at 4.30pm.
- Suggestions of work to be addressed by the Neighbourhood Highway team in June should be forwarded to Mrs Heelis as soon as possible.
- An email concerning signs causing an obstruction would be read out by the Clerk later in the meeting.
- The next Committee Meeting would be held on July 6th, 2016 following the meeting of the Planning Committee.

Enhancements Committee:- Councillor Baskerville reported that the next committee meeting would be held on September 7th 2016. Councillors who had not already undertaken surveys of the assets assigned to them were asked to forward the assessments to Mrs Heelis as soon as possible.

Policy and Resources:- Councillor Garner advised that the next meeting would be held on June 29th, 2016 when a funding application from the Football Club would be considered.

Footpaths Committee:- Councillor Marshall indicated that the minutes of a meeting held on May 4th, 2016 had been circulated. The next meeting of the committee would be held on October 5th, 2016 at 6.30pm. The minutes of the Footpaths Committee were adopted by the Council.

71/16). Liaison Representatives:- There were no reports to receive from Offley Hay Village Hall, Tourism Bureau, Children and Young Peoples Champion or Slindon Residents.

Allotments Association:- Mrs Heelis reported that the rent had not yet been received. Councillor Starkey reported that there was no waiting list and two plots were available. The cabin had been repainted by a member and areas were being cleared ready for the new fencing. Quicks were to be purchased and planted in the Autumn. The fencing work had been delayed due to unforeseen circumstances. Provision of disabled parking was to be considered for the holder of the disabled garden. The area to the rear of the cabin was being considered for use as a children's play area. Mrs Astbury had planted wild flowers at Elford Pool and was seeking assistance with watering.

Community Centre Association:- Councillor Amos reported that the new nursery was progressing well and a new carpet was to be fitted. The fire door was to be replaced and lights in the gents toilets. Mr Smith was investigating roof leaks in the corridor and Jubilee Room. A new external door had been fitted. The height of the chimney would be reduced in due course and wiring checks were undertaken every three years. The AGM of the Association would be held on May 31st, 2016.

Ecclian Society:- Councillor Baskerville reported that Mangers and hanging baskets would be erected on June 5th, 2016 and volunteers would be welcome. The Open Gardens would take place on June 18th and 19th, and there would be the usual garden and tool stall at the Festival on June 25th, 2016.

Festival: Councillor Jones reported that the programme was ready to go to the printers. There was a variety of events planned throughout the week and stalls and entertainment on the Saturday. Thanks were extended to the Parish Council for funding the insurance for the event.

72/16). Parish Council Newsletter June 2016. Mrs Heelis distributed draft copies and requested any comments as soon as possible. If the newsletters for Croxton were to be distributed along with ABC magazine it would be necessary to have them printed and delivered to Mrs Roe by:- May 25th, 2016

73/16). New Developments – Roundabout Feature, Street Names:- There was nothing further to report regarding progress with the roundabout. Consideration of the Taylor-Wimpey application had been deferred by Stafford Borough Council and therefore, street names could be considered at a later date.

74/16). Neighbourhood Plan:- Councillor Pimble reported that the result in favour of the Plan has been significant. The Plan would now go to the Borough Council Cabinet on June 2nd before being formally adopted by the full council on July 22nd, 2016. Thanks were expressed to Councillor Pimble, Mrs Heelis and the members of the working party who had prepared the Plan.

75/16). Clerk's Report and correspondence:-

- Mrs Heelis reported receipt of a grant application from Eccleshall Football Club to assist with substantial repairs needed to the clubhouse. The application was referred to the Policy and Resources Committee for consideration, the Committee would make a recommendation to the Council meeting in July.
- An email had been received from Mr and Mrs York, raising concerns about the erection of signs on the corner of Green Lane and Stafford Road, one particular sign was at present restricting visibility of oncoming traffic. It was agreed to write to the PTFA and request that the sign be repositioned. Councillors were aware of other signs being erected on a regular basis and it was agreed to monitor the situation.

- Neighbourhood Highway Team:- The visits of the team had been reduced allowing for only 4 days in Eccleshall Parish in the current year. Mrs Heelis requested details of appropriate works as soon as possible. Councillor Chapman had suggested that the team reinstated the grass verge on Green Lane, which had been damaged by the parking of a vehicle. However, Mr Latham from County Highways considered this would not be a good use of the teams efforts and suggested that the PCSO was asked to get involved to prevent further damage of the verge.
- **War Memorial:-** Following the presentation earlier by Mr Chamberlain was commented that the Parish Council had previously arranged for a name to be added to the memorial and more recently applied for it to be listed to safeguard it in the future. It was resolved that the Parish Council was agreeable to being named as the applicant on any applications for Funding or Listed Building Consent to enable the project to proceed. Councillor Leather asked if the Parish Councils Public Liability Insurance included cover for any damaged caused by the Memorial should it collapse. Mrs Heelis was asked to check.
- Bovis had indicated that the open space on Badgers Croft would be fenced off in June to enable the sewers from the new development to be connected to Badgers Croft. An item to this effect had been included in the June Newsletter.

Councillor Baskerville reported that he had been contacted by a member of Rotary International. As part of their campaign to eradicate poliomyelitis they were providing purple crocuses and seeking areas where they could be planted. It was agreed that Eccleshall in Bloom would consider suitable areas and Councillor Baskerville would report back to the Parish Council.

76/16). Chairman's Report:- Councillor Pimble reported that he and Mrs Pimble had attended the Stone Mayor's Dinner Dance.

77/16). Accounts:- Authorisation was requested for payment of the following accounts:-

Salaries & associated costs - <i>LGA 1972 s. 112</i>	2401.86
Expenses - <i>Local Government (Financial Provisions) Act 1963</i>	62.60
C. Heelis - Purchase of Printer/Scanner/Fax	105.98
B.T. Telephone Bill - <i>LGA 1972 s.111</i>	132.92
TGM Grasscutting - <i>Open Space Act 1906 s.10</i>	265.20
Eccleshall in Bloom Baskets x 4 - <i>Concurrent Allowance</i>	120.00
Annual subscription - Community Council - <i>LGA 1972 s. 111</i>	25.00
Rod Sheard install seat The Burgage- <i>Parish Council Act 1957 s.2</i>	180.00

All were in favour and the cheques were signed.

78/16). Items/Date and venue for next meeting:- June 15th, 2016 Offley Hay Village Hall, 7.30pm.

There being no further business, the Chairman declared the meeting closed at 8.45pm.