

stated the householders were all responsible for contributing towards the maintenance of the roadway serving the rear of the properties. (12 out of the 14 properties were in private ownership). It was proposed that a letter should go to the home owners making them aware of the situation and stating that this was not the Parish Councils' responsibility. The motion was passed by twelve votes to 1 with Councillor Jacques being opposed to the resolution.

Speedwatch – Following a request for volunteers in the September newsletter, only one resident had expressed an interest. It was decided to write to Mr Hilton, and advise him that unfortunately, at least six volunteers were required to form a group.

It was noted that a Speed Indicator Device had been installed at the approach to Eccleshall on the Newport Road for the Autumn term, as a result of the withdrawal of the crossing patrol at Cross Butts / Green Lane. It appeared that neither the Parish Council nor the School had been advised that the patrol was to be withdrawn. The Parish Council expressed concern that the device was only in place for one term leaving pedestrians crossing at a dangerous junction, on a busy and very fast road during the winter months. Representations were to be made through County Councillor Chapman with regard to this dangerous crossing.

The minutes of the Traffic Management Committee were adopted by the Parish Council.

Policy and Resources Committee:- there was no report to receive. The next meeting of the Committee would be held on December 11th, 2013 at 7.30pm.

Footpaths Committee:- There was nothing to report.

127/13). Liaison Representatives:- There was no report to receive from the Tourism Bureau

Allotments Association:- Councillor Starkey presented a report from the Association. There was a waiting list of two for plots and working parties had been formed to clear the ditch and generally tidy the site. A concrete base was to be laid for the compost as the holders were concerned about a possible re-infestation of Japanese Knotweed. The AGM would be held on December 4th, 2013 when new Officers were to be appointed.

Ecclian Society:- Councillor Jones had forwarded details of activities including tree trimming and installation, the Christmas Light Switch On and Carols around the Christmas Tree. The AGM of the Society was to be held at the Kings Arms on November 27th, 2013.

Councillor Baskerville reported that three bags of daffodil bulbs had been planted around the town, in various locations, including The Southwell and the grass verge outside the Telephone Exchange on Castle Street.

Offley Hay Village Hall:- Councillor von Elbing reported that the Christmas Fair had been a success and bookings were buoyant. A Harvest Festival was planned for next year with a religious service.

Bishop Lonsdale School:- Councillor Dodkins indicated that she had taken up her post as governor. A Governors Lunch was planned with pupils on 6th December, with the Nativity on the 12th and Carols on December 19th at 6pm.

Business Focus Group:- Councillor Pimble reported that although he had agreed to attend the last meeting of the group this had been inappropriate as it was a social event. Mr Hulse had contacted the Clerk to indicate that an item had been included on the next agenda on December 2nd, 2013 for a Councillor to give an overview of the Parish Council remit and the link to the business community. Councillor Pimble was agreeable to attending the meeting to talk about the Neighbourhood Plan and it was considered that Councillor Jones as the Liaison Representative should be able to answer any questions pertaining to the Parish Council and report back to the next Council meeting in January.

Young People:- Councillor Dodkins reported that the Club now had up to 60 members. During a recent visit, representatives from Japan were so impressed that a return trip is being planned. The AGM was planned for 27th November at 7pm at the cricket club.

Communities Mean Business:- There would be a meeting on November 28th, 2013 at Eccleshall Cricket club to receive a final report and review recent projects. A buffet was to be provided by the young people.

Eccleshall Community Centre:-Councillor Dale reported that a new boiler had been installed.

128/13). Neighbourhood Plan:- Councillor Pimble reported that members of the Group had met with Mr Keith from Planning Aid, who had given advice on how to analyse the questionnaires and ensure that they were a representational sample of the population of the Parish. Various members of the group had agreed to analyse a portion of the forms and the analysis would form the policies to be addressed in the Plan. Mr Keith had drawn the winning forms for the raffle prizes and these had been allocated accordingly. Councillors were asked to deliver the prizes to the recipients.

Councillor Serjeant referred to an article in The Times claiming that new legislation would enable Neighbourhood Plans to be submitted prior to a Local Plan for the area being adopted.

It was noted that several Councils had already adopted a Community infrastructure Levy, which would replace the existing Section 106 agreements. The Levy required applicants to pay a sum of money to build an extension or new development. In areas where a Neighbourhood Plan was adopted the Parish would receive 25% of the payment. Stafford had yet to adopt the Infrastructure Levy and it was agreed to monitor progress on this matter.

129/13). December Newsletter:- Mrs Heelis circulated copies of the draft newsletter, requesting any comments as soon as possible to ensure that the leaflets were printed and distributed before December.

130/13). Clerks Report and correspondence:-

War Memorial:- Mr Joyner, who was organising a project to commemorate the centenary of the Great War had asked if the War Memorial could be cleaned. Mrs Heelis had advised that it had been cleaned in 2006 despite the Parish Council raising concerns about the method of cleaning. English Heritage had strongly advised against cleaning the memorial with proprietary masonry cleaning chemicals and high pressure washing as there was a serious risk of chemical residue leaching into the stone and causing long term deterioration of the fabric.

Councillor Pimble commented that English Heritage was looking to list some 500 War memorials in the coming year and were inviting applications. The Council agreed to submit an application with the relevant documents requested.

Gaol Butts:- Mr G. Clark had emailed concerns about unsafe scaffold erected outside The Eagle – it was noted that this had already been removed. Mr Clark also referred to inconsiderate parking on bends and verges along Gaol Butts and School Road. These concerns were noted and these issues would be monitored by the Traffic Management Committee.

SPCA AGM – The AGM was to be held on Monday December 2nd, 2013 at the Oak Room, County buildings.

Best Kept Village Competition:- Details of the competition had been received from The Community Council.

Mrs Heelis thanked Councillors Baskerville and Dodkins for taking notes at the meetings held on November 6th, 2013.

131/13). Chairman's Report:- Councillor Dale thanked Councillor Garner for reading the second lesson at the Civic Service and Councillor Pimble for laying the Wreath on Remembrance Day.

132/13). Accounts:- The Clerk referred to the following accounts which had been paid since the last meeting:-

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| Stafford Borough Council Watering - Concurrent Allowance | 4569.60 |
| Shaws & Sons Receipts & Payments Ledger - LGA 1972 s.111 | 60.18 |
| SLCC Charles Arnold Baker - Local Council Administration - LGA 1972 s.111 | 63.00 |
| Creative Copy 'n' Colour Civic Service Booklet - LGA 1972 s.142 | 25.00 |

Authorisation was requested for payment of the following:-

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| Salaries & associated costs - November - LGA 1972 s. 112 | 2414.13 |
| Expenses - Local Government (Financial Provisions) Act 1963 | 38.78 |
| Salaries & associated costs - December - LGA 1972 s. 112 | 2253.16 |
| Malcolm Gray photocopying - LGA 1972 s.111 (NP £40.00) | 42.48 |
| Trent Grounds Maintenance - Open Spaces Act 1906 s. 10 | 253.20 |

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| C. Heelis - paper, card & cartridges - <i>LGA (Financial Provisions) 1963</i> | 79.28 |
| SLCC Membership - <i>LGA 1972 s.143</i> | 184.00 |
| B.T. Telephone Bill - <i>LGA 1972 s.111</i> | 116.43 |
| Poppy Appeal Wreath - <i>Section 137</i> | 25.00 |

All were in favour and the cheques were signed.

The Clerk was authorised to pay invoices received prior to the next meeting, in consultation with the Chairman and Vice-Chairman.

133/13), Items / Date and Venue for next meeting:- January 22nd, 2014, Eccleshall Community Centre 7.30pm.

There being no further business, the Chairman declared the meeting closed at 8.30pm.