

## **Eccleshall Parish Neighbourhood Plan Group**

**February 4<sup>th</sup> 2014 – Eccleshall Community Centre 2.00pm.**

### **Present were:-**

David Pimble                      Brian Mason, Peter Bertram, John Allen. Cheryl Hyland, Keith Weston,  
Peter Thompson, Barry Apps, Mac McCoig, Bob Keith

### **Apologies:-**

Chris Heelis, Sue Sanders, Gordon Dale, Paul Snape, John Baldry. Luke  
Serjeant, Bob Osbourne

Bob Keith from Planning Aid introduced himself and gave a powerpoint presentation on Neighbourhood Plans. He explained the 4 stages to producing a plan-

- 1 **Agree the Neighbourhood Area.** Our area is already determined and approved by the Local Planning Authority
- 2 **Plan Preparation.** We have completed our Community Engagement in terms of the questionnaire and are currently analysing the results. The gathering of the evidence base is ongoing. We have established our aims and objectives but need to produce a Vision Statement setting out what we want Eccleshall to look like at the end of the plan period. We then need to write the plan and carry out further consultation on the plan amending it in line with the responses to the consultation.
- 3 **Independent Check.** The plan is then submitted to the LPA for them to check whether it complies with the legal requirements before it is put out to further consultation. The plan then goes to an independent examiner who will either approve the plan, request changes or reject the plan.
- 4 **The referendum.** The plan is then the subject of a referendum and if it achieves a simple majority, it will become part of planning policy for the neighbourhood.

Other points that were raised included the following-

There must be a 6 week statutory consultation on the draft plan

The formal submission to the LPA must include a Map of the Area, the proposed Neighbourhood Plan, details of the Consultation undertaken and an explanation of how the plan has met the 'Basic Conditions' i.e. complies with statutory requirements.

Currently, the biggest part of Bob's work at the moment is commenting on draft plans.

Our priorities based on the discussion at the meeting are

1 – Housing. 2 – Traffic and Parking. 3 – Historic Fabric. 4 – Green Space

The meeting concluded with an assessment of tasks immediately required and who will do them-

1. **A Vision Statement-** Cheryl agreed to look out previous information produced by the Eccilians
2. **Traffic-** Pete Thompson, Peter Bertrum and Brian Mason
3. **Housing-** Mac McCoig and Barry Apps
4. **Green Space-** Cheryl Hyland and Keith Weston
5. **P.C. Newsletter-** Article required based on Chipping Norton's 'Looking Back – Stepping Forward'- David Pimble

It was agreed to hold the next meeting at the Community Centre at 6.00pm on Thursday 20<sup>th</sup> February 2014 to enable the next stage of the Plan to progress.

Bob Keith was thanked for his attendance and help.

The meeting closed at 4.30pm