

Clerks Report – Parish Council Meeting 21st March 2018, Eccleshall Community Centre.

Documents circulated with the agenda:

Councillor application details – 3 candidates.
Data Protection Officer service proposal.
Financial regulations reviewed 2017 (electronic circulation only)
Financial Risk Assessment (electronic circulation only)
Code of Conduct (electronic circulation only)
Complaints Procedure (electronic circulation only)
Library Consultation Notes
(Planning – NP notes)

Updates:

- 1). **Parish Council email accounts.** Any other members who wish their new EPC account to be redirected will need to get in touch with the Clerk. It is noted that any responses MUST still be sent from the Parish account, and for purposes of data protection, the personal account must only be accessed by the Councillor, and not be a joint/family account.
- 2). **ILCA Introduction to Local Council Administration:-** The Clerk has successfully completed the online ILCA course.
- 3). **Road Safety Grant Fund:-** The next round of the Road Safety Grant applications opened on 1st March 2018. There will be two rounds of funding held by the partnership in 2018 – round one will close on 14th April, and round two will be open for applications between 1st August 2018 and 14th September 2018. <https://staffsfoundation.org.uk/grants/saferroads/>
- 4). **Works to be considered in the absence of the Neighbourhood Highways Team:-** The Clerk has received 2 responses to the call for information on what areas need to be considered by the Council for maintaining in the absence of the NHT. The deadline for receipt of responses is Friday March 23rd 2018. Please can you submit your list to the Clerk for collation by this deadline. This link provides information on what type of activities should be considered - <http://www.highwaysyourway.info/>

Clerk Availability: The Clerk will be working mainly Wednesday and Thursdays of w/c 2nd April and w/c 9th April with 21 hrs annual leave booked over the Easter holidays (which are 29th March-13th April inclusive)

Further Information for Agenda Items:

Item 9) Staffordshire Libraries Consultation – For information, full documentation can be found at <https://www.staffordshire.gov.uk/leisure/librariesnew/Reshaping-Libraries-Consultation.aspx>

Item 18) To consider the confidential report as presented in the Parish Meeting of January 17th 2018.

Correspondence for consideration:

1. Commissioner's People Power Fund – grant opportunities email circulated
2. Resident request for a grit bin further up on Linacre Road.
3. Planned Severn Trent works, resulting in closure of Rock Lane, Slindon.
4. Resident correspondence concerning parking in St. Chads Road.

Correspondence circulated, to note:

1. Stafford Borough Council Members Digest received and circulated.
2. SPCA Weekly Bulletins – forwarded to all. Includes GDPR toolkit from NALC
3. Stone Area Parish Liaison Group Minutes, next meeting date 25th April, 3pm.
4. Visit Stafford Updates

Notes:

SCC- Staffordshire County Council

SBC- Stafford Borough Council

EPC – Eccleshall Parish Council

SARH – Stafford and Rural Homes

SPCA – Staffordshire Parish Councils Assc