

Supplementary documents circulated with the agenda:

- Data Protection Impact Policy.
- D&G response letter
- Borough Councillor P. Jones- update.

Further Information for Agenda Items:

- Item 7 - Elford Pool Update. As agreed in the last Parish Meeting, the Clerk has applied for, and obtained the certificate from CEFAS that registers Elford Pool as a fishery. At the point that fish can be stocked in the pool, a fish movement site permit can be applied for. Since the last meeting, water levels have decreased to a level that has made the pool unsuitable for fish. Mick Buxton has since met with Cllrs. Baskerville and Marshall and suggested that the problem is caused by evaporation and water being sucked up by trees around the pool. The situation may be further exacerbated by detritus in the pool from leaves shed by trees and the invasive action of the reed mace. Suggested remedial work could include:
 - Fairly savage cut-back of trees and surrounding vegetation
 - Removal of reed mace.
 - Removal of about a metre of detritus from the pool by mechanical means.
 - The Enhancements Committee plan to discuss the issue, to consider the development of a management plan for Elford Heath.
- Item 9 - Data Protection Impact Policy and template, as circulated. This is an additional document to add to our suite of GDPR policies. It lays out a process to be followed when a major project is initiated within the Parish Council to verify our compliance with data handling and identify any high risk activities with regards to handling of personal data.
- Item 13 – Please can you send any items of interest, dates for Christmas events and Autumnal/Winter images that may be suitable for the cover to the Clerk. The aim is to produce a draft for October so that printed copies are available for circulation at the meeting on November 21st.
- Item 18 -
 - Mazars have completed their external audit of the Parish Accounts and the completed certificate has been returned without any matters arising of concern.
 - Approval is required for the revised Arnold Baker Local Council Administration Guide at a cost of £103.99 plus postage. It is a key reference book and has been updated to reflect current legislation for Parish Councils and is available to order from the 22nd September. Approval is also sought for a textbook required by the Clerk for the CiLCA qualification at a cost of approximately £20 including postage.

Liaison Reports:

Community Centre:

- A committee meeting took place on the 11/09/18.
- The first stage of the refurbishment of the Hall & Annex has been completed - the stage refurbishment and new lighting is planned for early 2019.
- Decorating of the hallway/kitchen and new cooker is scheduled for January 2019.
- The Elford room is now complete after its refurbishment and in use.
- LED lighting will be introduced through 2019.
- Issues are ongoing with the roof/chimney in the Green Room, although part of the roof and lead has been replaced, with similar problems in the Jubilee Room. The builder/roofer has been recalled.
- A full fire & health & safety risk assessment took place Monday 10th September 2018 and once completed will be sent to the clerk.
- Bookings remain healthy and Wi-fi will be installed shortly.

Offley Hay Village Hall – No report to receive.

Tourism - No report to receive.

Slindon News:

- The successful installation of the lower speed limit has had some effect on drivers.
- There is still a lack of white lining and other road markings including Bus Stop areas which were to be completed.
- The footpath to the north end of the village is very overgrown and use to be “cut back” so that there was access to the council seat but this has not been done for some time.
- Some important repairs are in progress at St Chad’s church both to the external masonry and to the internal plasterwork - hopefully the works will be completed by the end of September/ early October.

Croxton News – No report to receive.

Allotments – There has been no meeting since the last Parish meeting. The Clerk had recently received complaints about smoke from bonfires lit on the Allotments, but this was referred to the Allotments Association who has dealt with the matter.

Ecclian Society:

- Eccleshall Festival and Street Market was held on 23/6/18. Following a week of preparation, the Ecclian Society tool stall was yet again very successful and raised record funds. We are grateful to all those who donated tools and garden equipment.
- Gill Bertram, our Vice-Chairman represented the Ecclian Society at the rededication of the War Memorial on the 24th June. Many of our members attended. It was a wonderful occasion and a credit to the organising committee.
- There was an Ecclian/ Bloom Committee meeting on the 17th July. Ongoing issues discussed including planning for the Eccleshall Show.
- Eccleshall Show was held on the 1st September. The Ecclian Society had an information booth which attracted a lot of visitors and some new members.
- The Ecclian/ Bloom Committee meeting of the 4th September was held to organise a feasibility study for the erection of a Christmas tree at the crossroads. We also discussed plans for removal of the street planting and various plans for the Christmas activities.
- The Monthly Lunch Club has continued to be very successful over the summer.
- Final figures for attendance at Open Gardens was over 400.

Children/Young People: No report to receive.

Correspondence for consideration:

1. Resident complaint about the condition of the public toilets in Eccleshall – complaints about poor cleanliness.
2. Resident complaint about the noise from live music at the Royal Oak
3. Resident complaint about NatWest bank, regarding a potential use as a Shop and Central Distribution facility by Staffordshire Wildlife.

Correspondence circulated, to note:

1. Stafford Borough Council Members Digest received and circulated.
2. SPCA Weekly Bulletins – forwarded to all.
3. Visit Stafford Updates

Clerk Availability: The Clerk has no annual leave booked before the October meeting. Unavailability due to CILCA training days will be on Monday 8th October, Monday 12th November and Wednesday 12th December (day one was attended on 12th September).

General Council Updates:

- This year’s Civic Service will be held at St Paul’s Church, Croxton, at 11.00am on Sunday October 21st. Please advise attendance/apologies to the Clerk.
- The Council has been notified of a forthcoming 24 hour closure of the M6 motorway between junction 14 and junction 15. As part of the upgrade to the smart motorway upgrade programme, Creswell Home Farm Bridge is to be demolished, just north of J14. The bridge is no longer in use and is too narrow to allow for an extra permanent lane. The work is hoping to be completed in 12 hours, but it could take up to 24 hours depending on the complex nature of the demolition. The motorway will be closed at 8pm on Saturday 22 September and re-open on Sunday 23rd

September 2018, as soon as work allows. For regular updates on Sat 22nd and Sun 23rd Sept, customers are asked to visit the Highways England Twitter Feed.

- Complaint regarding noise levels at the Little George. A local resident contacted the Chair to complain about excessive noise levels at the recent August Bank Holiday event. Whilst it was noted that noise levels were high and could be heard from the Newport Road, the concert did end before 10pm, so it was not expected to be in breach of any licenses.
- Councillor Vacancy. Following the resignation of Cllr. Le Monnier, notices have been posted providing residents with the opportunity to call for an election to fill the vacancy. The deadline for this is Friday 28th September. If an election is not called, advertising for co-option of a Councillor will commence.
- As discussed in the Parish Meeting of 18th July, any items for inclusion on a meeting agenda must be received by the Clerk 10 clear days ahead of the meeting date.
- The nomination of the Eccleshall Historical Society for the SBC Community Awards was successfully submitted ahead of the deadline.

Notes:

SCC- Staffordshire County Council

SBC- Stafford Borough Council

EPC – Eccleshall Parish Council

SARH – Stafford and Rural Homes

SPCA – Staffordshire Parish Councils Assc